

PROCEDURE FOR Getting Similarity Index Report (S.I Report) & Similarity Index Certificate (S.I.C)

For the Endorsement/ Clearance by the QEC-UoK on ASRB Clearance Form

Candidate first read the following guidelines to get clearance from the QEC, UoK

In order to Endorse or clearance from the QEC-UoK

THE CANDIDATE MUST FOLLOW THE FOLLOWING STEPS.

Step No. 1

First of all, you have to submit the thesis through the underneath Google Form link.

(Type the link "<http://www.gecku.com/Downloads.html>" in the Google search bar, and then **click on S.No. 7**)



Step No. 2

After submission of the Google Form, your supervisor will send a confirmatory email to the below mentioned email address (mentioning that "My research student namely XYZ has submitted the thesis titled "_____ " for the issuance of Similarity Index Report/ Certificate"; Kindly do the needful."

→ **qec@uok.edu.pk**

(Documents Required to Upload)

- ❖ The following scanned documents are to be uploaded on the above mentioned Google Form.
- 1. Complete Thesis File (File should be in word format / zip only; No PDF and No In-page Format)
- 2. ASRB (Admission Letter/ Synopsis/Modified Approval Letter if any)
- 3. CNIC
- 4. Enrolment Card
- 5. Matric Certificate
- 6. Clearance form (Endorsed by your supervisor only would be acceptable for QEC)
- 7. Research Papers (if any)
- 8. Change of Supervisor (if any)

NOTE:

- ❖ The information filled on the Google Form must be proper and accurate as the same will reflect on the S.I. Report/ S.I.C.
- ❖ Specifically, your THESIS-TOPIC on the Thesis and ASRB Admission letter must be the same. If it doesn't match with each other, the S.I. Report couldn't be prepared. If there is a difference between THESIS-TOPIC on the Thesis title page and ASRB Admission letter, then you must have to correct it according to the ASRB admission letter OR if the THESIS-TOPIC Title is incorrect on the ASRB Admission letter, then you must have to get the revised admission letter from the ASRB section after correction in the THESIS-TOPIC.
- ❖ QEC, UoK will take **TEN (10) Working days** to check the thesis properly and issue the S.I. Report/ S.I.C.

[COLLECTION OF S.I. REPORT/ S.I.C]

After the endorsement email from the Research Supervisor of the candidate, QEC-UoK will check the Similarity Index of the submitted thesis. Then QEC-UoK will intimate the result of the S.I. Report by sending the message on the candidate's WhatsApp No. provided in the Google Form within TEN (10) working days. Students are advised to wait for the message by the QEC-UOK and don't rush at QEC-UOK.

**ONLINE GOOGLE FORM CAN BE FILLED FROM MONDAY TO FRIDAY DURING 10:00 AM TO 04:00 PM.
IF YOU HAVE ANY QUERIES, FEEL FREE TO CONTACT MR. FARHAN KHAN (SDP OFFICER, S-I DESK)**

ON WHATSAPP (0333-32-81-946) QEC, UOK

At 021-99261063, or email at qec@uok.edu.pk during the above mentioned timings.



Scan Barcode from barcode scanner (app) for office location (QEC-UOK)