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|  | **Higher Education Commission****Statistical Information Unit (SIU)****Proforma for Ph.D. Country Directory (PCD)** |

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**To,**

**D.G S.I.U**

**HEC, Islamabad**

Please find below PCD Proforma of the PhD scholar for entry in PhD Country Director (PCD).

Note: **All fields are mandatory**

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| **S. No.** | **Name of University, Department and Subject** |
|  | Name of university |  |
|  | Sector |  🞎 Public 🞎 Private |
|  | Name of department |  |
|  | Subject |  |
|  | Subject Discipline     | 🞎 Sciences           🞎 Social Sciences      🞎 Engineering/Technology |

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| **S. No.** | **Details of Scholar** |
|  | Name |  |
|  | CNIC No. |

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|  | Contact information | Mobile: |
| Landline: |
| Email: |
|  | Gender |  🞎 Male 🞎 Female |
|  | Is the graduate an HEC Scholar? |  🞎 Yes 🞎 No |
|  | Title of dissertation |  |
|  | Date of enrollment in university |

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| **S. No.** | **Details of Examinations and Dissertation Defense** |
|  | Date of comprehensive examination. |

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|  | Date of approval of Synopsis/Research Proposal by the BASR or equivalent statutory body. |

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|  | Date of submission of Ph.D. dissertation to university before foreign evaluation |

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|  | Date of Notification for the award of Ph.D. Degree |

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**Principal Supervisor Controller of Examination Vice Chancellor/Rector**

**Dated: Dated: Dated:**

**Name of Scholar:**

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**CNIC:**

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| **S. No.** | **Details of Supervisor** |
|  | Name |  |
|  | Designation |  |
|  | BPS or TTS |  |
|  | Detail of University/Institute Employed during the period of supervision of PhD Scholar                      | University Name:Designation:BPS or TTS:Date of Joining:Date of Relieving: |
|  | Detail of University/Institute Currently employed(If currently employed at other institution)                            | University Name:Designation:BPS or TTS:Date of Joining:Date of Relieving: |
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|  | HEC approved Supervisor (during the period of supervision of PhD Scholar) |  🞎 Yes 🞎 No |
|  | Subject of specialization  |  |
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| **Details of Foreign Reviewers** |
| Details of external (foreign) reviewer-1 | Name: |
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| Institute/University: |
| Department: |
| Postal & email address (professional/ official) | Postal address: |
| Email address: |
| Country: |
| Details of external (foreign) reviewer-2 | Name: |
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| **Details of mandatory published research paper relevant to thesis by the Ph.D. graduate on the basis of which Ph.D. degree awarded** *(please give information of one relevant paper only)* |
| Name of Author(s) |  |
| Title of paper |  |
| Subject discipline | 🞎 Sciences 🞎 Social Sciences  |
| Type of Journal (national/international) |  |
| Title of HEC recognized journal |  |
| Was Journal HEC recognized at the Time of Publication  |  🞎 Yes 🞎 No |
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| Page(s) no. in journal |  |
| Date of Publication Online (DD-MM-YY) |  |
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\***Engineering & Technology, Health Sciences, Natural Sciences, Agriculture, Arts & Humanities, Business Education, Social Sciences or Multi-Disciplinary.**

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| S. No. | **Check list of Mandatory Documents Required and Attached** | **Ticked** |
|  | PCD Proforma duly signed & stamped on each page by Controller of Examinations, Vice Chancellor/Head of the Institution and Supervisor | 🞎 |
|  | Notification for the award of Ph.D. Degree  | 🞎 |
|  | Copy of Ph.D. dissertation (both hard and soft)***Soft copy of dissertation must be in a single pdf file***  | 🞎 |

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|  | The PhD scholar admitted in an approved PhD Program (after issuance of NOC by QAD, HEC) | 🞎 | 🞎 |
|  | The Scholar completed minimum 18 credit hours course work as a requirement of PhD degree award | 🞎 | 🞎 |
|  | The Scholar qualified comprehensive examination within first two years after admission | 🞎 | 🞎 |
|  | The PhD scholar enrolled in the PhD program after meeting admission criteria (CGPA 3.0/4.0 or 1st division in MS/MPhil/Equivalent Degree and qualified required admission entry test) | 🞎 | 🞎 |

**UNDERTAKING**

This is to certify that the Ph.D. degree has been awarded to the scholar after compliance of rules, regulations, criteria and policies of both HEC and University/Degree Awarding Institute. The PCD Proforma has been filled completely, no field has been left blank or unchecked. The information provided in the PCD proforma and supporting documents attached are correct and as per actual record of the university. In case, if it is discovered at any stage that the degree has been awarded to the scholar in violation of rules/regulations, criteria or policies of HEC and/or the University, the HEC will reserve the right to take action against the University, Supervisor, and/or the Scholar, under the applicable policies and law.

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