



**Department of Sociology  
University of Karachi**

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**Self Assessment Report**

***BS Programme  
2011-2012***

Submitted to:  
**Quality Enhancement Cell  
University of Karachi**

**ASSESSMENT TEAM**

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## INTRODUCTION

The Department of Sociology is one of the prestigious Departments of the University of Karachi. The Department of Sociology was established in 1960. Later, to meet the urgent academic demands of society the masters in Criminology and Population Sciences were raised under the umbrella of the Department of Sociology. These Programmes offered by the Department are interesting and have a broad scope, and based on multidisciplinary approach.

Many distinguished scholars have contributed to the fame and luster of the Department. Professor Dr. S.M. Jilani was the founder Chairman of the Department. He was instrumental in placing the Department on a solid foundation during his chairmanship from 1960 to 1966. The department has been lucky to have a chain of renowned sociologists as its Chairpersons/Professors, after Professor Dr. S.M. Jilani. In the role of honour, there are: Professor Dr. Aquila Kiani, Dr. Sabeha Hafeez, Professor Dr. Abdul Rauf, Dr. Jahangir Khan, Professor Dr. Sabih Uddin Baqai, Professor Habib A. Mufti, Professor Dr. Zafar ul Hassan, Professor. Dr. Basharat Ali, Professor Dr. Sikandar-un-Nisa Kamil, and Professor Dr. A.H. Kizilbash.

More than 60 students obtained Ph.D. degrees through the Department, since 1960. Graduate from the Department have adopted wide range of careers in active life. Most have excelled in their profession, and have joined public and private institutions like the Aga Khan University, NGORC, Institute for Educational Development, Population Council, Islamabad and other famous Governmental and Non-Governmental Organizations.

In the list of our graduates, Professor Dr. Nizamuddin, Prof. Dr. Mehtab Karim, Dr. Iqbal Alam, Prof. Dr. Zamir Ahmed, Mrs. Shamim Kazmi, Mr. Sajid Ali, Mr. Rao Zulfiqar and so many are noteworthy for their notable achievements in academic careers and research. Their services have been duly recognized by foreign experts.

The study in the Department is well organized. The Teaching Faculty includes experienced professors, Research work is a hallmark of the Department. Research Thesis is at the core of Masters Programme. The topics of research are varied and cover almost all conceivable social problems.

Weekly Seminar and workshop are important characteristics of the department. These are regularly organized the seminars deal with current issues like Population and Development, Honour Killing, Suicide Bombing, Violence and Terrorism, Reproductive Health, Urbanization, Environmental Issues, Poverty, Migration etc.

Department maintains close relationship with public and private organizations. These include W.H.O., UNESCO, UNICEF, Sindh Police, and Ministry of Population

Welfare, Department of Population Welfare Government of Sindh, Population Council, Islamabad, Directorate of Social Welfare, World Wild Fund, HANDS, PILER, O.P.P, Ahang, Green Star etc.

Sociologists, Criminologists, and Demographers today are playing a vital role in development and progress of society, and looking at the future demands of Social Scientists it can be predicated that our graduates will continue playing their major role in the development of society.

The Philosophy behind Master in Population Sciences Programme is to prepare the future Social Scientists/ Experts to take up the challenges of modern world and to help the students to understand the real problem of our society. MPS have advantage over the other graduates as they are not only aware of their specific field but also trained how to tackle the real social problems of

our Society. Today the department has a cordial professional environment and highly experienced and devoted faculty members.

The Department offers the following Programme:

- BS 4 – Years (8 Semester),
- BA Honors 3 Years (6 Semesters),
- MA 2 Years (4 Semester)
- MS / M.Phil
- Ph.D.

This provisional assessment report relates to the BS (four year Programme) in Sociology Programme.

**Prof. Dr.Rana Saba Sultan**  
**Chairperson,**  
**Department of Sociology**  
**University of Karachi**

## **CRITERION-1**

### **PROGRAMME MISSION, OBJECTIVES AND OUTCOMES**

**Criterion-1            Programme Mission Objectives and Outcome (BS. Sociology) (four years Programme)**

**Standard 1-1. *The mission of the Programme:***

To develop and implement the BS occupational therapy Programme that incorporates flexible alternatives to meet Programme objectives for the adult learner. These are developed through class assignments and fieldwork opportunities that will promote independent thinking and problem solving capabilities through broad and diverse academic and clinical realms. Its aim to *aware the student's* social-psychological, political issues, conditions, culture, power relations, and social problems facing diverse populations *along with enabling them to develop critical think for meeting social responsibilities.*

**Aims and Objectives (BS Sociology, four years Programmem)**

Programme objectives are based on the Departmental mission and include the following sets of knowledge and skills for the BS students in sociology.

**A. Knowledge Goals will include the following targeted areas:**

1. To acquaint the students with essential of the discipline of sociology.
2. To understand the nature and need of social components.
3. To impart knowledge of English components and understanding of students.
4. To acquaint the students with unpredictable spontaneous unrecognized and changing behavior being through the collective behavior of different types.
5. To analyze the basic factors in social change, social control and social structure.
6. To provide the basic knowledge of Paakistan studies.
7. To impart knowledge of the basic concept of urdu or sindhi language and natural sciences.  
To acquaint the students with the essentials of applied sociology.

**B. Skills goals will include the following targeted areas:**

1. Research and Writing Skills sufficient to locate and consult works relevant to a sociological investigation and to write a sociological paper that is coherent, Cogent, and grammatically correct.
2. Methodological skills sufficient to understand the basic procedures of sociological research and to understand the problems of reliability and validity.
3. Statistical skills sufficient to understand and interpret the results of sociological research.
4. Critical Skills sufficient to analyze and evaluate sociological writings.
5. Prepare with learning across theoretical perspectives and social issues.
6. Prepare in the interdisciplinary areas affecting human services, i.e., psychology, Economics, Philosophy, Anthropology, History, social work, and criminal justice;
7. Prepare in Communication ability to articulate ideas in written format, oral presentation, and through technology.

8. Awareness of issues, conditions, power relations, and social problems facing diverse populations at both the structural and/or interactional levels demonstrated in the capstone project, class discussions and other Assigned coursework).
9. Prepare regarding the socio- psychological political, and cultural, factors that affect human behavior and attitude.
10. Develop sociological knowledge, skills, and values that can be applied in various occupations and or professions.

**Table: Programme Objectives Assessment**

<b>S. No.</b>	<b>Objectives</b>	<b>How Measured</b>	<b>When Measured</b>	<b>Improvement Identified</b>	<b>Improvement Made</b>
1.					
2					
3					
4					
5					
6					
7					
8					
9					
10					



## **Standard 1-2. PROGRAMME OUTCOMES (BS SOCIOLOGY)**

The BS degree Programme aims to produce students that at the time of graduation have

1. Students will be able to serve local, national, international, government and non government organization (NGOs) as administrator, scholars, researchers, community workers and consultants.
2. Students will be able to make policies for socio-economic development.
3. They will be able to teach in higher educational institutions and conduct research on social movements with a focus on societal diversity.
4. Graduate shall be able to analyze social policies interpret data with good oral and written communicatio
5. They will be able to apply knowledge of computing and mathematics appropriate to the discipline
6. They will be able to analyze a problem, and identify and define the computing requirements appropriate to its solution
7. They will be able to design, implement, and evaluate a computer-based system, process, component, or Programme to meet desired needs
8. They will be able to function effectively on teams to accomplish shared computing design, evaluation or implementation goals
9. They will be able to understanding of professional, ethical, legal, security and social issues and responsibilities for the computing profession
10. They will be able to communicate effectively about computing topics with a range of audiences
11. They will be to evaluate and assess quantitative and/or qualitative research
12. Sources and empirical data (demonstrated in the capstone project and class led discussions).
13. They will be able to use current techniques, skills, and tools necessary for computing practice

**Standard 1-3: The results of Programme’s assessment and the extent to which they are used improve the Programme must be documented.**

### **a) Actions Taken**

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### **b) Strengths and Weaknesses of the Programme**

#### **i) Strengths**

1. 6 Faculty members have Ph.D. Degree, and others are Ph.D scholars in this Department.

2. Department is offering BS, MA, MS, Ph.D. Programmes.
3. Department acts as Resource Center for NGO's and Government organizations.
4. The Department offers internship to the BS final year students.
5. The department has **Website** facility. It has a link with the Karachi University website i.e. [www.uok.edu.pk/faculties/sociology/](http://www.uok.edu.pk/faculties/sociology/)
6. The department has Internet facility.

#### b) Weaknesses

1. Department is working in morning as well as in evening Programme along with high strength of students of BS, MA, (sociology, Criminology, Population Sciences) needs its own building.
2. Poor state of building maintenance specially Class rooms and washrooms.
3. There is one generator but not in working condition.
4. Lack of computers,
5. Lack of computer facility to manage library functions.
6. Lack of Air conditioners to create a comfortable environment for learning.
7. Lack of Seminar/conference room.
8. Lack of Multi media and Laptop

#### c) Future Development Plans

Following surveys would be conducted on semester basis:

**Standard 1-4: The department must assess its overall performance periodically.**

#### a) Student Enrolment in BS (Sociology)

BS 1 <sup>ST</sup> YEAR	NO of Student's	BS 3 <sup>RD</sup> YEAR	No of Student's
2007	49	2007	66
2008	57	2008	81
2009	47	2009	81
2010	51	2010	46
2011	73	2011	66
2012	56	2012	81
<b>Total</b>	<b>333</b>	<b>Total</b>	<b>421</b>
<b>Grand Total = 754</b>			

**b) i- The minimum student grade point (CGPA)**  
Under New Programme Minimum GPA = 2.2

**ii- The average student grade point (CGPA)**

**c) Research and Publications**  
C.Vs of the Faculty members is enclosed.

**CRITERION-2**

**CURRICULUM DESIGN AND ORGANIZATION**

## **Criterion-2 Curriculum Design and Organization**

### **Programme of Studies offered**

- **Four years Bachelor of Studies, in Sociology**

The Department of Sociology offers morning / evening Programme leading to B.S. (Sociology, a four years degree Programme).

- **M.A. (Sociology)**

The Department of Sociology offers BS(four years Programme) in morning and M.A.& B.S in evening Programme in Sociology. M.A is a two years degree Programme with specialization in Human Resources Management, Formal Organization, Urban Sociology, Rural Sociology, Urban Development, Rural Development, Community Development, Survey Research Methods, Marriage and Family, Medical Sociology, Industrial Sociology, Criminology and Social Anthropology.

- **Master in Criminological Sciences.**

The department of sociology also offers an evening Programme titled Master in Criminological Sciences (MCS), like other Masters Programme it is of two years duration with specialization in control of Crimes, Violence and Terrorism, Security, Policing, Correctional Institution, Forensics Sciences, Drug Addiction and other related crime like money laundering, organized crime, penology, investigation and Islamic concept of crime and strategies to curb anti social elements.

- **Master in Population Sciences.**

Besides the above two Masters Programme the Department of Sociology also offers an evening Programme leading to Masters in Population Sciences (MPS). It is a two years degree Programme with specialization in Techniques of Demographic Analysis, Research Methodology, Programme Management, Monitoring and Evaluation, Reproductive Health, Migration, Population and Environment, Human Resources Management, Business Demography, Mathematical Demography and Statistics.

**Semester wise Courses (Syllabus) for BS (four year Programme) in Sociology (Morning & Evening)**

**1<sup>ST</sup> SEMESTER**

SOC – 311	Fundamentals of Sociology	(Major)
SOC – 301	Minor – I	
SOC – 301	Minor – II	
SOC – 300.1	Islamic Studies	(Major)
SOC – 300.1	English	(Major)

**2<sup>ND</sup> SEMESTER**

SOC – 312	Sociology of Collective Behaviour and Social and Social Change	(Major)
SOC – 302	Minor – I	
SOC – 302	Minor – II	
SOC – 300.2	Pakistan Studies	(Major)
SOC – 300.2	Urdu/Sindhi/Natural Sciences	(Major)

**3RD SEMESTER**

SOC – 411	(Major) Applied Socio	
SOC- 421	(Major)	
SOC – 401	Minor – I	
SOC – 401	Minor – II	
SOC – 400.1	Basic Maths	(Major)
SOC – 400.1	English	(Major)

**4<sup>TH</sup> SEMESTER**

SOC – 412	Sociology of Social Problems of Pakistan	(Major)
SOC- 422		(Major)
SOC – 402	Minor – I	
SOC – 402	Minor – II	
SOC – 400.2	Everyday Science	(Major)
SOC – 400.2	Computer Application	(Major)

**5<sup>TH</sup> SEMESTER**

SOC – 501	Environmental Science	(Major)
SOC – 511	Principles of Sociology	(Major)
SOC – 521	Methods of Social Research	(Major)
SOC – 531	Introduction to Population Studies	(Major)
SOC – 541	Social Psychology	(Major)
SOC – 551	Social System and Local Government of Pakistan	(Major)

**6<sup>TH</sup> SEMESTER**

SOC – 502	Communication Skill	(Major)
SOC – 512	Sociological Theories	(Major)
SOC – 522	Methods of Quantitative Analysis	(Major)
SOC – 532	Techniques of Demographic Analysis	(Major)
SOC – 542	Group Structures and Processes	(Major)

SOC – 552	Sociology of Globalization	(Major)	
<b>7<sup>TH</sup> SEMESTER</b>			
SOC – 601	Human Resource Management	(Major)	
SOC – 611	Theory Construction & Model Building	(Major)	
SOC – 621	Social Changes and Development	(Optional)	
SOC – 631	Methods of Survey and Research	(Optional)	
SOC – 641	Urban Sociology	(Optional)	
SOC – 651	Industrial Sociology	(Optional)	
SOC – 661	Political Sociology	(Optional)	
SOC – 671	Sociology of Religion	(Optional)	
SOC – 681	Rural Sociology	(Optional)	
SOC – 691	Social Anthropology	(Optional)	
SOC - 697	Research Thesis	(Major)	
<b>8<sup>TH</sup> SEMESTER</b>			
SOC – 602	Community Development & Social Mobilization	(Major)	
SOC – 612	Human Rights	(Major)	
SOC – 622	Sociology of Economic Development	(Optional)	
SOC – 632	Sociology of Social Stratification	(Optional)	
SOC – 642	Urban Development	(Optional)	
SOC – 652	Medical Sociology	(Optional)	
SOC – 662	Sociology of Gender	(Optional)	
SOC – 672	Islamic Sociology	(Optional)	
SOC – 682	Sociology of Marriage and Family Rural Development		(Optional)
SOC – 684	Rural Developments	(Optional)	
SOC - 692	Criminology	(Optional)	
SOC – 698	Research Thesis	(Major)	

**Note:** Students of B.S. Fourth Year are allowed to opt. any two subjects in each semester.

**Standard 2-1: The Curriculum must be consistent and support the Programme’s documented objectives (PGD Programme)**

Courses	Programme’s Objectives				
	1	2	3	4	5
Course numbers indicate fulfillment of Programme objectives.					

**Standard 2-2: Theoretical background, problem analysis and solution design must be stressed**

within the Programme's core material.

The following table indicates the elements covered in core courses:

Elements	Name/ No. of Courses
i) Theoretical Background	All Courses are based on classical and modern theories of Sociology Course No. ( 421,511, 512 , 611 and 612)
ii) Problem Analysis	Research Course No. 411, 521,522, 697 & 698
iii) Solution Design	Research work and visits of organizations help solution design.

**Standard 2-3: The curriculum must satisfy the core requirements for the Programme, as specified by the respective accreditation body**

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**Standard 2-4 The curriculum must satisfy the major requirements for the Programme, as specified by the respective accreditation body/council.**

The Department follows the Programme approved by the bodies including academic council.

**Standard 2-5 The curriculum must satisfy the general education, arts and other discipline requirements for the Programme as specified by the accreditation body.**

Programme	Math and Basic Sciences	Engineering Topics	General Education	Others
Does Not Apply				

**Standard 2-6-: Information technology component of the curriculum must be integrated throughout the Programme.**

At present no Information technology course is being taught.

**Standard 2-7: Oral and written communication skills of the student must be developed and applied in the Programme.**

Term papers and research methods courses are compulsory requirements.



**CRITERION-3**

**LABORATORY AND COMPUTING FACILITIES**

### **CITERION-3: Laboratory and Computing Facilities**

**Standard 3-1: Laboratory manuals/ documentation instruction for experiments must be available and readily accessible to faculty and students**

#### **Departmental Library Facilities:**

It is a fact that libraries play a significant role in the personal and intellectual development of students in every academic institution. The Department of Sociology gives much importance to academic excellence. The Seminar Library provides the students with over 3000 books, journals, magazines and other national and international periodicals. Besides, the University has central library, which is the largest University Library in Pakistan. The student also can avail all the facilities provided by the central library of the University.

#### **Computer Lab:**

#### **Ethnological Museum:**

Ethnological Museum plays a pivotal role in the study of art & culture. On the basis of unique nature of artifacts and the variety of its collection it portrays knowledge about different races, their culture and way of living. Being one of the educational research centers, this museum is not merely a collection of artifacts, but also opens new vistas for scholars and researchers to conduct research on different aspect of society.

#### **Venue and Timing:**

All academic Programmes are being conducted in the Department of Sociology, University of Karachi during regular University teaching hours in morning and evening.

**Standard 3-2: There must be adequate support personnel for instruction and maintaining the laboratories.**

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**Standard 3-3: The university computing infrastructure and facilities must be adequate to support Programme's objectives.**

#### **Computing Facilities**

The Department of Sociology has a well-equipped computer laboratory, which renovated with the help of, UNDP, by the project of Social Audit Services, 2010-2011, 2011-2012, which provides assistance in almost all aspects of the use of information processing facilities of M.Phil, Ph.D, Students and Faculty members. The students are given opportunities to develop and improve upon their skills in the computer laboratory. The department has an Internet facility from the University.

**CRITERION-4**

**STUDENT SUPPORT AND ADVISING**

#### **Criterion-4 Student Support and Advising**

Students of the department of Sociology have adequate support to complete the Programme in time and have ample opportunity to interact with their teachers of respective courses and receive timely advice about Programme requirements and career development.

**Standard 4-1: Courses must have been offered with sufficient frequency and number for students to complete the Programme in a timely manner.**

#### **Institute's Strategy for Course Offering**

The department offers following courses:-

- BS.(Four years Bachelor of Studies), in Sociology (**Morning &Evening**)
- M.A. (Sociology) in (Evening Programme)
- Master in Criminological Sciences. (Evening Programme)
- Master in Population Sciences. (Evening Programme)

**The timetable is strictly followed to complete the Programme well in time.**

<b>Programme</b>	<b>Classes per Week</b>	<b>Practical Classes per Week</b>	<b>Research Guidance</b>
BS. in Sociology		-----	3 Credit Hours

**Standard 4-2: Course in the major must be structured to ensure effective interaction between students, faculty and teaching assistants.**

As per specialization of the teacher. (Course allocation is made in the meeting of the faculty members.)

**Standard 4-3: Guidance on how to complete the Programme must be available to all students and access to academic advising must be available to make course decisions and career choices**

- The Chairperson of the department nominates a faculty member as 'Students Advisor' who is available to all students for course decision and career choices. The student advisor and the Chairperson help the students in providing information to the students who have recently passed out about the career opportunities available for them. Besides, the department's assistance, the University also has a Programme of Guidance and Counseling for the students.
- By providing facilities to the recruiting companies for on-campus recruiting.
- The Chairperson places on the Notice Board the opportunities regarding membership in technical and professional societies.

**CRITERION-5**

**PROCESS CONTROL**

### **Standard 5-1: GENERAL RULES AND REGULATIONS:**

1. A student shall be assigned an enrolment number for identification throughout his / her stay in the University.

<b>For BS</b>	4 years
<b>For Master</b>	after B.S Two years

2. However a student unable to complete his / her degree requirement within the validity of his / her enrolment, will have to revalidate / extend / his / her enrolment for not more than 2 years by paying a prescribed fee with the permission of Chairperson and Dean.
3. A student who wishes to join the University after a break shall have to get new enrolment in the University with the permission to Chairperson and Dean.
4. Extension of re-enrolment will be allowed by Vice-Chancellor on the recommendation of Dean & Chairperson as last chance for those students who are short of aggregate / short of CGPR or fail in a maximum of two courses only.
5. In case of calculation errors in total marks submitted earlier, the correction may be incorporated by Semester Examination Section on the production of certified photocopy of the answer script and other relevant material duly attested by Chairperson and the Dean. No application for such rectification shall be entertained by Semester Examination Section after 15 days of the declaration of official result by the University.
6. A student who fails even once in any paper or repeats a paper because he / she did not take it in the first chance, will forfeit his / her right to any position in the final examination.
7. A student who is desirous of admission to a degree Programme and has already passed some of its courses or all courses of a few semesters from any other institution, then must apply for exemption in those courses, through equivalence committee before admission. If exempted, he / she may apply for admission in the forthcoming academic year on merit.

### **PROMOTION RULES:**

1. Students shall not be promoted to the next higher class if he / she fails to clear 80% of courses.
2. Admission to the next degree class such as M.A. / M.Sc. shall not be granted without fulfilling the basic entry requisites.
3. A student repeating a course shall not be given a rank in order of merit.
4. Student's Absence / Detention on account of short attendance shall be deemed as failure in that course.

### **FAILURE / REPETITION:**

1. If a student fails in theory he / she shall be declared to have failed in that course. However, He/She shall be permitted to clear that part of the course in the subsequent regular examination as a repeater.
2. If a student is unable to complete the attendance requirement in any course, he / she shall be required to attend the entire course whenever it is offer again. He / She will become eligible for taking the examination in the particular course only after he / she has completed it attendance requirement. Such a student shall pay a prescribed fee for attending the classes as Casual student.
3. If a student, after completing the attendance requirement, does not appear or fails in the terminal examination of a course, he / she will be allowed to reappear not more than

twice in the terminal examination when it is offered in the next session after the payment of prescribed examination fee as repeater student.

4. A repeater student who fails to clear a course / courses in three regular, available chances will not be eligible to re-appear. He / She may be allowed as a last chance to attend the classes of the course / courses, he / she failed to clear. Permission to appear in the examination will be subject to completing attendance requirement.

#### **ATTENDANCE:**

1. An attendance of 75% is necessary in each course for a student to be eligible to take the Terminal Examination in the relevant course.
2. Attendance shall be counted from the date of starting of the Semester and not from the admission date.
3. Students called for National duty such as participation in Olympics, National Games, inter-versities, and going perform Haj would be given exemption in attendance for the actual period of national duty / Haj. These cases would be decided individually.
4. Attendance shall be marked as per cr.hrs. of a particular course for both theory and lab.
5. Original attendance Register is to be submitted to the Chairperson for record and future reference.

#### **CANCELLATION OF ADMISSION / READMISSION:**

1. If a student admitted in Hons. 1st year Master (Prev.) from the commencement of the semester fails to attend the class for the 15 days, his / her admission shall stand cancel
2. If a student absent himself / herself for 15 consecutive days during the semester without any information, his / her admission shall be cancelled. Re-admission would grant in the same semester by the Dean on the recommendation of the Chairman if he / she can complete his / her attendance requirement.
3. Utility charges Rs.500/= per Paper will be charged from all those students who are allowed to attend classes as per request or as 3rd time failed case.
4. If a student is unable to continue his / her studies during his / her studies, his / her admission will be treated as cancelled. He / She may however be re-admitted after the payment of prescribed fee in the same semester where he / she had left.
5. Permission would be granted by Dean on the recommendation of the Chairperson.
6. He / She may be allowed three chances to pass / get promoted in the next higher class if he / she completed the attendance requirements.

#### **UNFAIR MEANS:**

All the cases of unfair means will be forwarded to the Committee appointed for the purpose and the matter will be dealt with in accordance with the rules and regulations of the University.

#### **INTERPRETATION OF SEMESTER RULES:**

The decision of the Deans' Committee would be final for the interpretation of Semester Rules. In case of any appeal Deans' Committee would dispose it off on its merit.

**Standard 5-2: The process by which students are registered in the Programme and monitoring of students progress to ensure timely completion of the Programme must be documented. This process must be periodically evaluated to ensure that it is meeting its objectives.**

As per University's regulations.

**Standard 5-3: The process of recruiting and retaining highly qualified faculty members must be in place and clearly documented. Also processes and procedures for faculty evaluation, promotion must be consistent with institutional mission statement. These processes must be periodically evaluated to ensure that it is meeting with its objectives.**

HEC rules with approval by the University Syndicate are applied for appointment.

#### **Appointments/ Promotion Procedure**

##### **Basic Pay Scale (BPS)**

Appointments are based on HEC rules given below.

##### **a. Lecturer (BPS- 18):**

###### **Minimum Qualification**

Master's Degree (first Class) in the relevant field with no 3<sup>rd</sup> division in the Academic Career from HEC recognized University/Institution. During the next two years (i.e. until June 30<sup>th</sup>, 2008) if no candidate is available without 3<sup>rd</sup> division in the academic record, then the University may forward the case for appointment of a selected candidate to the HEC for consideration and approval.

No experience required

##### **b. Assistant Professor (BPS- 19):**

###### **Minimum Qualification**

Ph.D. in the relevant field from HEC recognized University/Institution, No experience required.

**OR**

Master's Degree (foreign) or M.Sc (Hons). (Pakistan) in the relevant field from HEC recognized University/Institutions, with 4 years teaching/research experience in a recognized university or a post-graduate Institution.

##### **c. Associate Professor (BPS- 20)**

###### **Minimum Qualification**

Ph.D. in relevant field from HEC recognized University / Institution.

###### **Experience**

10-years teaching / research in HEC recognized University or a post-graduate Institution or



professional experience in the relevant field in a National or International Organization.

**OR**

5-years post Ph.D. teaching/research experience in HEC recognized University or a post-graduate Institution or professional experience in the relevant field in a National or International Organization.

**Minimum Number of Publications**

8 research publications (with at least 2 publications in last 5 years) in internationally abstract Journals recognized by the HEC.

**d. Professor (BPS-21)**

**Minimum Qualification**

Ph.D. from HEC recognized Institution in relevant field.

**Experience**

15-years teaching / research experience in HEC recognized University or post-graduate Institution or professional experience in the relevant field in a National or International Organization.

**OR**

10-years post-Ph.D teaching/research experience in a recognized University or a post post-graduate Institution or professional experience in the relevant field in a National or International Organization.

**Minimum Number of Publications**

12 research publications in internationally abstracted Journals recognized by the HEC.

**Bases for Appointments / Promotions**

Four main areas where a candidate is evaluated for Tenure Track Scheme;

- Teaching
- Research
- Service
- Personal Characteristics

**General Criteria for Appointment on TTS**

All faculty members in any discipline are eligible to apply for appointment provided they fulfill the following minimum eligibility conditions;

**a. Assistant Professor**

**Minimum Qualification**

PhD from a recognized University with excellent communication/presentation skills.

**b. Associate Professor**

**Minimum Qualification**

PhD with 6 years post - PhD teaching / research experience in a recognized University.

**Minimum Number of Publications**

10 research articles published in journals having impact factor.

**c. Professor: Minimum Qualification**

PhD with 11 years post-PhD teaching / research experience from a recognized University.

**Minimum Number of Publications:**

15 research articles published in journals having impact factor.

**Faculty Evaluation Process**

University rules are adopted.

**Standard 5-4: The process and procedure used to ensure that teaching and delivery of course material to the students emphasizes active learning and that course learning outcomes are met. The process must be periodically evaluated to ensure that it is meeting its objectives.**

Process to ensure teaching and delivery of course material:

- a. Time table is strictly followed by all faculty members
- b. Chairperson of the department frequently gets feed back from the students during the semester.

**Standard 5-5: The process that ensures that graduates have completed the requirements of the Programme must be based on standards, effective and clearly documented procedures. This process must be periodically evaluated to ensure that it is meeting its objectives.**

- a) The department ensures that the graduates are punctual and fulfill the attendance requirement i.e. 75%.

**CRITERION-6**

**FACULTY**

## **Criterion-6 Faculty**

Faculty members of the department of Sociology are active in teaching and research and have the necessary technical depth to support the Programme. Teachers attempt to cover the curriculum adequately and in case of need hold extra classes.

**Standard 6-1: There must be enough full time faculty who are committed to the Programme to provide adequate coverage of the Programme areas / courses with continuity and stability.**

The interest of all faculty members must be sufficient to teach all courses, plan, modify and update courses. The majority must hold a Ph.D. degree in the discipline.

The department of Sociology is currently having the services of 12 full time teachers. All are qualified to teach Masters Courses.

**Standard 6-2: All faculty members must remain current in the discipline and sufficient time must be provided for scholarly activities and professional development. Also, effective Programmes for faculty development must be in place.**

- a) Faculty members of department of Sociology are considered current in the discipline based on the following criteria:
- i) All teachers meet the HEC criteria for appointment in the respective cadre.
  - ii) Teachers generally participate in seminars, conferences at National / International levels.
  - iii) Teachers take interest in teaching and involve themselves in research.

### **b) Faculty development Programme at department level**

University of Karachi has started Faculty Development Programme with the help of HEC. Under this Programme non-Ph.D faculty are given opportunities to improve their qualification from technologically advanced countries of the world. Further, Post-Doc facilities will be available to the faculty holding Ph.D degrees. The University also helps to organize professional activities such as workshops, seminars and conferences.

**Standard 6-3: All faculty members should be motivated and have job satisfaction to excel in their profession**

To help the faculty of department of Sociology in their progress to excel in their profession, the department and institution has devised the following strategies:

- i) The department ensure fair, timely selection, appointment/promotion as per HEC criteria
- ii) Good working environment exists for research on social issues and social responsibilities. The faculty has good relationship with NGOs and social institutions in the country and abroad.

**CRITERION-7**

**INSTITUTIONAL FACILITIES**

## **Criterion-7 Institutional Facilities**

Institutional facilities, including library, class rooms and offices are not adequate enough to support the objectives of the Programme.

**Standard 7-1: The Institution must have the infrastructure to support new trends in learning such as E-learning.**

### **Computer and Internet Facility**

The Department of Sociology has a computer laboratory, which provides assistance in almost all aspects of the use of information processing facilities. The students are given ample opportunities to develop and improve upon their skills in the computer laboratory. The department has an Internet facility from the University.

**Standard 7-2: The library must possess on up-to-date technical collection relevant to the Programme and must be adequately staffed with professional personnel.**

#### **a) Main Library**

Faculty members and students of the department are allowed to use the main library even after normal working hours. The main library provides the following services;

- i. Course books
- ii. Digital library having access to journals and E-books

#### **b) Seminar Library**

It is a fact that libraries play a significant role in the personal and intellectual development of students in every academic institution. The Department of Sociology gives much importance to academic excellence. The Seminar Library provides the students with over 3000 books, journals, magazines and other national and international periodicals.

Besides, the University has central library, which is the largest University Library in Pakistan. The student also can avail all the facilities provided by the central library of the University.

**Standard 7-3: Class rooms must be adequately equipped and offices must be adequate to enable faculty to carry out their responsibility.**

### **Classrooms**

The department has whit boards, black boards, it however need more class rooms overhead projector and multimedia to cater the needs of it's under graduate and graduate student.

**CRITERION-8**

**INSTITUTIONAL SUPPORT**

**Criterion-8 Institutional Support**

The department’s support and the financial resources for the Programme is sufficient enough to provide an environment in which the Programme can achieve its objectives and retain its strength.

**Standard 8-1: There must be sufficient support and financial resources to attract and retain high quality faculty and provide the means for them to maintain competence as teacher and scholars.**

The financial resources for regular purchase of books are very limited which needs to be enhanced. The major financial source of the Department is the University of Karachi which allocates budget for the Department, whereas the University relies on HEC funding.

**Standard 8-2: There must be an adequate number of high quality graduate students, research assistants and Ph.D. Students**

The following Table shows the number of students enrolled in each Programme of the Sociology.

Degree Programme	Years				
	2007	2008	2009	2010	2011

**Standard 8-3: Financial resources must be provided to acquire and maintain library holding, laboratories and computing facilities.**

The University of Karachi provides financial resources to maintain library and computing facilities. The department, however, is not having the separate fund of its own to maintain and upgrade its library and computing facilities. HEC is also requested to provide additional resources for further strengthening of the Department of Sociology.



**FACULTY**

**CURRICULUM VITAE**

## **RANA SABA SULTAN**



### **PERSONAL DETAILS**

Date of Birth: November 2, 1961  
Nationality: Pakistani  
Marital Status: Married  
Work Address: Department of Sociology, University of Karachi,  
Karachi, Karachi, 75270. Pakistan

Tel: 021-9261300/2286, Fax: 021-9221926

Residential Address: C-15, Staff Town, University of Karachi, Karachi, 75270.  
Pakistan, Tel: 021-99261008

Cell# 0331-2140320  
Email Address: [ranas\\_sultan@hotmail.com](mailto:ranas_sultan@hotmail.com)

### **ACADEMIC RECORDS**

Ph. D. Sociology, University of Karachi, 2000  
M.A. Sociology, University of Karachi, 1985  
B.A. Sociology, University of Karachi, 1983.

### **EMPLOYMENT HISTORY**

Chairperson Department of Sociology, University of Karachi (2009 – Present)  
Associate Professor Department of Sociology, University of Karachi (2005 – Present)  
Assistant Professor Department of Sociology, University of Karachi (1997 – 2005)  
Lecturer Department of Sociology, University of Karachi (1988 – 1997)  
Student Advisor Department of Sociology, University of Karachi (1988 – 2009)

**Visiting Faculty Member** Karachi University Business School (2010-2011)  
Allama Iqbal Open University (2002 – Present)  
College of Management of Information Technology(1999 – 2002).  
Szabist (1998),

### **ACHIEVEMENTS**

Supervised: 3 PhD students,  
200 Masters Research Theses

### **FIELDS OF INTEREST**

1. Criminology,
2. Demography,
3. Social Problems
4. Sociological Perspectives.
5. Urban Sociology,

6. Urban Development,
7. Population Studies,
8. Drug Abuse and related Crimes,
9. Terrorism and Violence.

## **PUBLICATIONS**

1. "A Descriptive Assessment of Suicide Attacks in Pakistan", Journal of Social Sciences and Humanities; Vol. 50 (Part-2), Faculty of Arts, University of Karachi, Pakistan (2012).
2. "Role of Community in providing Sexual Reproductive Health Rights to Early Adolescents", Journal of Social Science and Humanities; Vol. 50, Faculty of Arts, University of Karachi, Pakistan (2011).
3. "Socio-Economic and Psychological Determinants of crime among Males of Central Prison, Karachi", Nice Research Journal; Vol. 4, Newports Institute of Communications and Economics, Pakistan (2011).
4. "A Situational Analysis of Mobile Phone snatching in Karachi", Nice Research Journal; Vol. 4, Newports Institute of Communications and Economics, Pakistan (2011).
5. "Role of Madrassas in Fundamentalism and Terrorism in Pakistan" (A study with reference to Karachi city), Nice Research Journal; Vol.1, Newports Institute of Communications and Economics, Pakistan (2010).
6. "Violence Programmes on Television and their impact on Children Behaviour", Journal of Social Sciences and Humanities, Faculty of Arts, University of Karachi, Pakistan (2010).
7. "Situational Analysis of Crime in Karachi City", Journal of Social Sciences and Humanities, Faculty of Arts University of Karachi, Pakistan (2009)
8. "Ethnic Discrimination is a Cause of Conflict in Pakistan.", Journal, International Relations on Social Exclusion and Inclusive Policy, Shivaji University, Kolhapur, Maharashtra, India (17-19 March 2008).
9. "Knowledge, Attitude and Practice of Reproductive Health among Adolescence in Karachi", Journal of Social Sciences, South Asian Sociological Society (SASS), Independent University, Dhaka, Bangladesh (December 2007).
10. "A Study of Socio-Economic and Psychological Determinants of Juvenile Delinquency", Journal of Social Sciences and Humanities, Faculty of Arts University of Karachi, Pakistan (March 2006).
11. Socio-Economic Determinants of Female Criminality", Journal of Social Sciences and Humanities, Faculty of Arts, University of Karachi, Pakistan (November 2, 2005)
12. "Role of NGOs in the Development of Women in Karachi, Pakistan", Annual "SCHEMA" Vol. 2, Forum of Humanities and Social Sciences Research Scholars (2005).
13. "Problems of Aging in Pakistan." Sharing Population and Development Research across South and West Asian. Fifth Annual Research Conference Proceedings, Karachi, Pakistan. Population Association of Pakistan (14-16 Dec 2004).
14. "Contemporary Globalization and its Implications for Social System", Research Journal Social Sciences; Vol. 01, No. 04, Pakistan Research Society for Social Sciences (Aug 2004 – July 2006).

15. "The Problems of Trainers / teachers of Mentally Retarded Children." with reference to Pakistani Society, Educators Digest Global of Research Journal, Aziz Institute of Education and Research (Jan – Nov 2004).
16. "Population Pressure is an Important Cause of Drug Abuse in Pakistan." Reflection, Bi-monthly Journal of studies and research in Islam, Al-Suffah Centre Education and Research trust, Karachi, Pakistan (May-June 2004).
17. "Socio Economic and Demographic Characteristics of Illiterate Women of Pakistan." Research Journal of Social Sciences and Humanities, Faculty of Arts, University of Karachi (Oct – Nov 2004).
18. "A Sociological Study of Poverty among the Residents of Katchi Abadis of Malir Town, Karachi." Research Journal of Social Sciences and Humanities, Faculty of Arts, University of Karachi (Oct – Nov 2004).
19. "A Comparative Study of Knowledge, Attitude and Practice of Family Planning among Literate and Illiterate Women of Karachi City, Pakistan." 4th International Conference of Population Research and Policy Development in Pakistan, Population Association of Pakistan (9-11 December 2003).
20. "A Sociological Study of Gender Discrimination at Work Place." With reference to Karachi city, Research Journal of Social Sciences and Humanities, Faculty of Arts, University of Karachi (2003).
21. "A Study of Problems Faced by Married Working Women." Research Journal 'REFLEXIONS' Vol. 7, Al-Suffah Centre of Education and Research Trust, Karachi, Pakistan (May – June 2003).
22. "Contribution of Muslim Thinkers in the Development of Islamic Thoughts", Research Journal 'REFLEXIONS' Vol. 7, Al-Suffah Centre of Education and Research Trust, Karachi, Pakistan (Jan 2003).
23. "Myths and Realities of Mental Illness in Pakistan." Research Journal of Social Sciences and Humanities, Faculty of Arts, University of Karachi, Karachi, Pakistan (Sept – Oct 2002).
24. "A Sociological Study of Superstitions among Literate and Illiterate People of Karachi." Research Journal, 'REFLEXIONS' Vol. 8, Al-Suffah Centre of Education and Research Trust, Karachi, Pakistan (Oct 2002).
25. "Allama Iqbal on Quranic knowledge." Research Journal "REFLEXIONS" Vol. 8, Al-Suffah Centre of Education and Research Trust, Karachi, Pakistan (April 2002).
26. "The Impact of Social Change on Rural Family of Sindh." A Sociological Study, Research Journal of Social Sciences and Humanities, Faculty of Arts, University of Karachi (2001).
27. "A Sociological Study of Knowledge, Attitude and Practice of Family Planning among Married Female College Teachers of Karachi." Research Journal "Past & Present" Vol. 1, Department of General History, University of Karachi, Pakistan (December 2001).
28. "Mental Retardation Problems and Consequences." Research Journal 'REFLEXIONS' Vol. 6, Al-Suffah Centre of Education and Research Trust, Karachi, Pakistan (December 2000).
29. "Female Illiteracy in Pakistan." Journal of Social Sciences and Humanities, Vol. 1-3, Faculty of Arts, University of Karachi.

## **PARTICIPATION IN INTERNATIONAL CONFERENCES/SEMINARS/WORKSHOPS (SELECTED)**

<b><u>COUNTRY:</u></b>	<b><u>NAME AND DESCRIPTION OF CONFERENCES/ SEMINARS/ WORKSHOPS:</u></b>
1. Bangladesh	(10 – 11 March 2008) South Asian Sociological Conference organized by South Asian Sociological Society, Independent University, Dhaka.
2. India	(17 – 19 March 2008) Seminar on Social Exclusive and Inclusive Policies in South Asia, Shivaji University, Kolhapur.
3. India	(14 November – 2 December) Training Programme on “Demographic techniques and Applications of Demographic Software Packages” at International Institute of Population Sciences”, Mumbai.
4. Thailand,	(2003) Programme on “Development of Courses for Masters in Population Sciences”, University of Mahidol, Thailand.

## **RESEARCH PROJECTS**

1. Worked as a Research Coordinator in the “Social Audit of Local Governance and Delivery of Public Services”, funded by UNDP (2012)
2. Worked as a Research Coordinator in the “Social Audit of Local Governance and Delivery of Public Services”, with the collaboration of DTCE (Devolution Trust for Community Empowerment), funded by UNDP (2011)
3. “Socio-Economic and Psychological Determinants of Juvenile Delinquency”, Sanctioned by Research Facility Centre, Faculty of Arts, University of Karachi (2005).
4. Worked as a Co-researcher on the Research Project entitled “Food Support Programme of Pakistan Bait-ul-Maal”, Department of Sociology, University of Punjab (2002).
5. Entitled: “A Sociological Study of Knowledge Attitude and Practice of Family Planning among Married Female College Teachers of Karachi”, Sanctioned by Research Facility Centre, Faculty of Arts, University of Karachi (2000 – 2001).
6. Worked as a Co-researcher on “MOST” Drugs Project, UNESCO, Islamabad (1999).
7. Entitled “A Sociological Study of Ethnic Prejudice: Its Factors and Effect on Pakistani Society”, sanctioned by Research Facility Centre, Faculty of Arts, University of Karachi (1998).
8. Entitled “Impact of Social Changes on Rural Family of Sindh”, sanctioned by Research Facility Centre, Faculty of Arts, University of Karachi (1992).

### **WORK IN PROGRESS**

1. "Male Involvement in Family Planning in Pakistan." Sanctioned by Research Facility Centre, University of Karachi, Karachi, Pakistan (2007).

### **PROFESSIONAL AFFILIATION**

Member: Pakistan Sociological Association,  
Pakistan Population Association,  
South Asian Sociological Society

**Member;** Board of Studies in University of Karachi.  
Board of Studies in Sardar Bahadur Khan Women' University  
of Balochistan.  
Board of Studies Jinnah University Karachi.

### **Contribution**

- Worked as a team leader constituted by the Quality Enhancement Cell University of Karachi to revise and update the Self Assessment Report of Dept. Of Sociology, University of Karachi. (2009-2012)
- Worked as a member of the team constituted by the Higher Education to revise and update the curriculum of Sociology 2008-2009.at Masters Level.
- Worked as a member of the team constituted by the Higher Education to revise and update the curriculum of Sociology 2008-2009.at Masters Level.
- Worked as a member of the team constituted by the Higher Education to revise and update the curriculum of Criminology 2011-2012.at Masters Level.
- Worked as a Head Examiner for B.A. Sociology part 1 & 2in Karachi University.(2007-2012)
- Worked as a Examiner for B.A. Sociology part 1 & 2in Karachi University.(1988-2006)

### **LANGUAGES**

Can speak, read and write: English and Urdu.

## **DR GHULAM MUHAMMAD BURFAT**

Contact Numbers:

Residence: 92-021-36811789  
Cell NO: 0300- 2607610  
Email: gm\_burfat@yahoo. Com  
Marital Status: Married  
Languages: English, Urdu, Sindhi

### **OBJECTIVE**

To excel in a true professional environment and to pursue responsible, challenging and rewarding position in an organization that ensure long –term career prospects and growth opportunities with the very best of my ability and knowledge.

### **ACADEMIC QUALIFICATION**

**UNIVERSITY OF KARACHI**

**May 2004**

Ph.D. Sociology

Research topic of the Ph.D.

**A SOCIOLOGICAL STUDY OF DRUG ABUSE IN PAKISTANI  
SOCIETY WITH SPECIAL REFERENCE TO HEROIN ADDICTION, ITS  
CAUSES AND CONSEQUENCES.**

**University of Karachi**

**1993-94**

Master of Arts (Sociology)

Major Subjects:

- Methods of Social Research and Survey
- Demography and population Dynamics
- Social Psychology
- Rural Sociology
- Urban Development
- Community development

**University Of KARACHI**

**1990**

Bachelor of Arts

Major subjects

- Sociology
- Political Science
- Sindhi Literature

**Intermediate Certificate Board of intermediate Education Karachi**

**1987**

**NJV HIGH SCHOOL KARACHI**

**1983**

Secondary School Certificate ( Secondary Board of Education Karachi)

### **PUBLICATIONS AND PROJECTS**

1. Conducted field research study for the completion of Ph.D. in Sociology entitled “ A Sociological study of drug abuse in Pakistani Society With Special Reference To Heroin Addiction Its Causes And Consequences” .

2. Completed and submitted a research project entitled “ *Drug Demand Reduction Activities in Pakistan*” As a researcher and team member of Drug Abuse Prevention Resource Center Islamabad (1996)
3. Conducted and submitted research study for the completion of M.A degree in Sociology entitled “ *Drug Abuse In Pakistani Youth*” (1994)
4. Conducted and submitted research project entitled occupational aspirations of secondary school students in Pakistan

### **JOB EXPERIENCE**

1. At present I have been working as a Assistant Professor in Department of Sociology University Of Karachi Since OCT 2006.
2. I have worked as a Cooperative Teacher in Department of Sociology University Of Karachi(2003)
3. I have worked as Lecturer in Sociology at Government National College since March 1997 to August 2006.
4. I have performed my duties as a Researcher at Institute of Educational Development, Aga Khan University, Karachi (1996).
5. I have worked as a Drug Demand Reduction Officer at Drug abuse prevention Resource Center / ANF Islamabad (1995-96)
6. I have worked as a Drug Demand Reduction Officer at Pakistani Society(1997-2006)
7. Worked as a Chairperson Department of Sociology , Greenwich University , Karachi (2006 – 2008)

### **INTERSTS**

1. To conduct Research
2. To attend seminars and work shop
3. Teaching
4. To read books and magazines



**AMJAD JAVAID**

H-2, Hassan Square

Opp. Expo Centre, Gulshan-e-Iqbal, Karachi-75300

Tel: 0300-9475388

E-mail: [amjadjaveed@gmail.com](mailto:amjadjaveed@gmail.com)

D.o.B: 1<sup>st</sup> January, 1961

C.N.I.C: No: 35202-8851238-3

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**Education**

**Qualified 1<sup>st</sup> Semester of MS in Sociology:** (University of Karachi, 2009)

**Master in Sociology:** (University of Balochistan, Quetta, 1993)

**Bachelor of Arts in Sociology & English Literature:** (Govt. College, Lahore, 1982.)

**Computer Skills**

MS Word and SPSS (Statistical Package for Social Sciences)

**Professional Experience****Assistant Professor (January 2008 - Present)**

Sir Adamjee Institute, Management Science, Karachi.

**Teaching the following subjects of BBA:**

- Business Research Methods
- Organizational Behavior
- Human Behavior/Psychology
- Sociology/Community Development
- Logic

**Teaching the following subjects of MBA:**

- Introduction to Marketing Research Methods
- Organizational Behavior

**Assistant Professor (January 2007 – July 2007)**

University of Gujrat, Gujrat.

- Taught Social Research Methods
- Taught Sociological Theory  
Developed Proposals for Social Research Centre and Product Design Centre.
- Developed a team to conduct social research in two villages of Gujrat selected as a social laboratory and developed a liaisons with between community leaders and the University Administration.
- Initiated, edited, and supervised the publication of the *University of Gujrat*

#### *Newsletter*

- Worked as a photographer for the University of Gujrat Newsletter.
- Worked as a reporter for the University of Gujrat Newsletter.
- Handled the VC's official correspondence
- Worked as a liaison officer with HEC and the University.
- Established students' societies for co-curricular activities.
- Developed curriculum of Sociological Theory, General Sociology and Research Methods at BS and M.A. level.
- Worked as moderator of question papers of General Sociology and Social Psychology at BS and M.A level.
- Worked as a member of the committee to revise and update prospectus.
- Developed the contents of the University's website.

#### **Lecturer ( Sept 1998 – Dec 2006)**

Govt. College University, Lahore

- Taught Social Research Methods.
- Taught General Sociology and Sociological Theory.
- Developed curriculum of Research Methods at BS level.
- Revised and updated the curriculum of General Sociology for semester system
- Supervised more than 50 researches based term papers of the students.
- Worked as an external examiner for B.A. Sociology part 1 & 2 for University of Punjab.
- Worked as an external examiner for M.A Sociology (Theses), Department of Sociology, University of Punjab.
- Worked as a member of the team constituted by the University Grants Commission to revise and update the curriculum of Sociology at Graduate and Masters level
- Worked as a founder member of 'Advanced Research Centre' (Department of Political Science).
- Organized various lectures National Scholars on current social issues.
  
- Monitored class work schedule of BS degree Programme for two years.
- Represented GC University at various forums.

#### **Research Officer (Aug 1995 – Mar 1998)**

Commission of the European Communities/Drug Abuse Prevention Resource Centre (CEC/DAPRC), Islamabad.

- Worked as a coordinator between European NGOs and Pakistani NGOs.
- Developed the database of Pakistani NGOs working in the field of drug abuse prevention.
- Developed the database of available secondary qualitative and quantitative data on drug drug abuse, prevention and treatment, relapse, and rehabilitation issues.
- Designed, organized, and evaluated training workshops for NGOs.
- Trained a team of the representatives of NGOs from all the four provinces in the

collection, computerization, analysis, and reporting qualitative and quantitative data relevant to the drug abuse, prevention and treatment, relapse, and rehabilitation issues.

- Participated in research on drug abuse issues.
- Provided research support to Pakistani NGOs working in the field of drug abuse prevention.

#### **Member Community Intervention Team ( Sep 1991 -- Nov 1994)**

IDDRP (a project of UNDCP, Islamabad)

- Developed data collection tool and gathered data about intravenous drug abusers in Karachi.
- Organized workshops for the selected NGOs in Karachi to develop rehabilitation Programme for street addicts
- Contributed in development of the relevant training material for the NGOs working for treatment and rehabilitation of street addicts and delivered training workshops.
- Organized various forums on drug abuse related issues
- Provided counseling to the family members of drug addicts admitted for treatment in Pakistan Society.
- Coordinated Needle Exchange Programme among the street addicts of Karachi.

#### **Research Coordinator (Aug 1990 -- June 1991)**

SPO (Strengthening Participatory Organizations), Islamabad.

- Organized and conducted first national survey of NGOs in Pakistan (sponsored and published by UNDP, Islamabad).
- Provided training to the field team selected for data collection.
- Monitored field team including logistic arrangements.
- Computerized and analyzed the data.
- Produced the first draft of the report.

#### **Project Coordinator (Sep 1983 -- Aug 1987)**

Amal-e-Danish, Karachi.

- Contributed in the establishment of the infrastructure of the NGO
- Developed coordination between Amal-e-Danish and Teachers Training Programmems
- Provided training to teachers of Amal-e-Danish School, Khuda Ki Basti, Karachi to prepare annual study plans.

#### **Research Experience Research/Survey Title/Year, Sponsor Assignments**

***ORA's Drug Rehabilitation Work through the Nejat Centre: First Five Years.*** 1999,

Orphans, Refugees Aid International, Peshawar.

- Data Analysis
- Report Writing

***A Demographic Profile of Drug Addicts Under Treatment in Peshawar.*** 1998,

Orphans, Refugees Aid International, Peshawar.

- Data Analysis
- Report writing

***Causes of Relapse among Drug Addicts in Pakistan,*** 1997, EC/DAPRC, Islamabad.

- Questionnaire Construction
- Data Analysis
- Report Writing

***A Study of Beliefs on the Beliefs and Reasons Associated With the Use of Drugs,*** 1996,

EC/DAPRC, Islamabad.

- Data Analysis
- Report Writing

***A Study of Multi Class Teaching at Primary Level in Balochistan,*** 1992, USAID /

Primary Education Development, Balochistan.

- Data Collection
- Data Analysis

***NGOs: Working for others*** 1991, UNDP, Islamabad.

- Questionnaire Construction Monitoring to field staff
- Data Analysis
- Report writing

**Evaluation Experience**

- Evaluation of the training workshops conducted by CEC/DAPRC Project.
- Developed evaluation Programme to evaluate NGOs work.
- Developed Organizational Profile for NGOs database.

**Forums Organized**

- NGO Forum on Relapse Prevention, CEC/DAPRC, January 6-7, 1997.
- Youth Forum on Drug Abuse Prevention, CEC/DAPRC, October 9-10, 1996.
- NGO Forum on Treat. and Rehab. Of Drug Addicts, CEC/DAPRC, August 27-28, 1996.
- Role of Women in Drug Abuse Prevention, CEC/DAPRC, June 23-26, 1996.

**Workshops as Resource Person**

- Advanced Narcotics Prevention Training Workshop for Law Enforcement Agencies, Anti Narcotics Force, 2 Workshops, 10 Days, 1998.
- Drugs & HIV/AIDS Prevention Training Workshop, UNESCO, 6 Workshops, 5 Days, 1998.
- Effective Utilization of Treatment Methods for Drug Addicts in Pakistani Jails, UNDCP, 1 Workshop, 5 Days, 1997.

## **SURVEYS RESULTS**